

Port St. Joe Redevelopment Agency
Board of Directors
PSJ City Hall

MEETING MINUTES

September 13th, 2016

The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, to commemorate history and culture, and to stimulate economic growth within the Agency's District.

ATTENDANCE

Rex Buzzett	Chair	(RB)	Present
Bo Patterson	Vice Chair	(BP)	Present
Andy Smith	Director	(AS)	Present
Kaye Haddock	Director	(KH)	Part time
David Ashbrook	Director	(DA)	Present
Brett Lowry	Director	(BL)	Absent
William Thursbay	Director	(WT)	Present
Bill Kennedy	Executive Director	(BK)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order - The meeting was called to order at 5:15 by Chairman Rex Buzzett.

II. Citizens to Be Heard

A. Chester Davis and Lisa Matthews were in attendance to discuss PAC invoices.

III. Consent Agenda

A. Minutes were provided for August 2nd, meeting, (DA/BP, 6-0)

IV. Agency Operations:

- A. Financial oversight report for July was included in package.
- B. Time sheet was provided for August
- C. Profit and loss/ balance sheets were provided.

V. Façade Grant Program

Façade grant revisions were discussed in details. After discussion it was decided to revise the program to reimburse 50% for signage after the business has been operating for at least one year. Façade grants will now be reimbursable at 90%. The new program will begin on October 1st of 2016 for the next fiscal year, (DA/KH, 6-0).

VI. Grant Program Status Report

- A. BK talked about 4th street open air project. After much discussion the board decided to abandon the USDA grant for the old proposed project and reallocate the matching funds for a new Gateway on 3rd Street and improvements to the Billy Joe Rish parking lot deck, (DA/WT, 6-0).

VII. Project Status Report

- A. It's the end of the fiscal year and no work active at this time.

VIII. Old Business

- A. Next year's budget: The board discussed the budget and BK will take directive from the board and present the budget to be approved in the next meeting. It was stressed that the North Port St Joe budget of 20 K can only be used to construct a physical project.
- B. The board discussed the PAC invoices with Chester Davis and Lisa Matthews. There was confusion over what was to be provided to BK in order to pay invoices to WIM assoc. Once the PAC brings the proper deliverables to BK he will cut a check, (WT/BP, 6-0).

IX. New Business

- A. The board discussed the possibility of constructing a restroom on a vacant lot next to the Port Theatre and the need for such a project. Additionally, the vacant lot across the street from the theatre would make a nice parking lot addition. No action was taken. RB did recommend signage to direct folks to the existing public restroom at city hall which is currently under utilized.

X. Meeting Adjournment

The meeting was adjourned at 6:15 (BP /DA, 6/0).

Approved:

Rex Buzzett, Chair